**Attention: Students & Parents of Students planning on taking AP Exam(s)**

**Registration period: February 1st- February 29th**

**Teachers will be sharing the below information with students in their respective**

**AP classes.**

**Whether students are enrolled in AP Classes at BHS or CASA they need to register and pay for *ALL of their AP Exams at BHS* in the Counseling Office.**

**Directions for registration are below.**

**If you have any questions, please contact: Hillary Tye, BHS Counselor**

[**htye@berkleyschools.org**](mailto:htye@berkleyschools.org) **or (248) 837.8144**

**AP Exam Schedule and Registration 2015-2016**

|  |  |  |
| --- | --- | --- |
| **Week 1** | **Morning 8 a.m.** | **Afternoon 12 p.m.** |
| **Monday**  **May 2nd** | Chemistry  Environmental Science | Psychology |
| **Tuesday**  **May 3rd** | Spanish Language and Culture  Computer Science | Art History  Physics 1:Algebra- Based |
| **Wednesday**  **May 4th** | English Literature &  Composition | Japanese Language and Culture  Physics 2: Algebra-Based |
| **Thursday**  **May 5th** | Calculus AB  Calculus BC | Chinese Language and Culture |
| **Friday**  **May 6th** | US History  German Language and Culture | European History |
| **Week 2** | **Morning 8 a.m.** | **Afternoon 12 p.m.** |
| **Monday**  **May 9th** | Biology  Music Theory | Physics C: Mechanics  ***Physics C: Electricity and Magnetism (after 2:00 pm)*** |
| **Tuesday**  **May 10th** | United States Government and Politics | French Language & Culture  Spanish Literature & Culture |
| **Wednesday**  **May 11th** | English Language &  Composition | Italian Language and Culture  Macroeconomics |
| **Thursday**  **May 12th** | Comparative Government & Pol.  World History | Statistics |
| **Friday**  **May 13th** | Human Geography  Microeconomics | Latin |

* **Register for AP Exams by: February 29th**
* **Exam price: $92.00 per exam.**
* If you qualify for the Free and/or Reduced Lunch Program the Exam price is $25.00 per exam. If you believe that you qualify for this reduced rate you must have documentation of eligibility through Berkley High School.
* Make Checks payable to *Berkley High School*.
* Give check to Mrs. Downer in the counseling office.

**REMINDERS**

* **All AP Exams are paid for at BHS: Even if you are taking the class at CASA you must pay for the exam at Berkley.**
* If you are taking multiple AP Exams you can use one check. Be sure to write what exam(s) the check is for in the memo line.
* It is the student’s responsibility to arrange for transportation to and from CASA. Berkley will **NOT** provide transportation for students.

**LATE EXAMS**

* If you are taking AP Exams that are scheduled for the same date and time please inform Mrs. Downer upon ordering the exam so that we can order a late exam in advance. **All exams (including late exams) are taken at CASA.** It is your responsibility to arrange for transportation to and from CASA.
* **No Additional Fee:** Emergency: serious injury, illness, or family tragedy (verifiable), religious holiday/observance, school closing, three or more AP exams on same date, two AP exams on same date and time
* **Additional $100 Fee in addition to the $92 exam fee = $192 for late exams for the following reason**: academic contest/event, athletic contest/event, conflict with non-AP exam, family commitment, ordering error, other school event.

**Late Testing Schedule**

|  |  |  |  |
| --- | --- | --- | --- |
| **Day** | **Morning 8 a.m.** | **Afternoon**  **12 noon** | **Afternoon 2 p.m.** |
| **Wednesday**  **May 18th** | German Language  Macroeconomics  Music Theory  Statistics  US Government  US History | Comp. Government  English Language  Environmental Science  French Language  Microeconomics  World History |  |
| **Thursday**  **May 19th** | Art History  Calculus AB  Calculus BC  Computer Science A  Human Geography | Chemistry  Chinese Language  European History  Physics 1: Algebra-Based  Spanish Language |  |
| **Friday**  **May 20th** | English Literature  Japanese Language  Italian Language  Physics 2  Psychology | Biology  Latin  Physics C: Mechanics  Spanish Literature | Physics C: Electricity and Magnetism |

**If you have any questions, please contact: Hillary Tye, BHS Counselor**

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