



# DEPOSIT VOUCHER

FUNDRAISER/ACTIVITY: \_\_\_\_\_ DATE: \_\_\_\_\_

PERSONS COUNTING MONEY: \_\_\_\_\_

(at least TWO PEOPLE are required to count when cash is included)

Please complete the following information, using **TOTAL AMOUNTS IN ALL AREAS.**

\_\_\_\_\_ x \$100.00 = \$ \_\_\_\_\_

\_\_\_\_\_ x \$50.00 = \$ \_\_\_\_\_

\_\_\_\_\_ x \$20.00 = \$ \_\_\_\_\_

\_\_\_\_\_ x \$10.00 = \$ \_\_\_\_\_

\_\_\_\_\_ x \$5.00 = \$ \_\_\_\_\_

\_\_\_\_\_ x \$2.00 = \$ \_\_\_\_\_

\_\_\_\_\_ x \$1.00 = \$ \_\_\_\_\_

Total All Coins\* = \$ \_\_\_\_\_

Total All Checks (# of checks \_\_\_\_\_) = \$ \_\_\_\_\_

**DEPOSIT TOTAL \$** \_\_\_\_\_

Receiving Treasurer/Officer Verification \$ \_\_\_\_\_

Receiving Treasurer/Officer Signature: \_\_\_\_\_

SHORT / BALANCED / OVER (circle one) Amount (if short/over): \$ \_\_\_\_\_

Date Verified: \_\_\_\_\_ Date Deposited: \_\_\_\_\_

Treasurer verification: \_\_\_\_\_

TOTAL ALL COINS		
_____ Dollars	x	1.00 = \$ _____
_____ Halves	x	0.50 = \$ _____
_____ Quarters	x	0.25 = \$ _____
_____ Dimes	x	0.10 = \$ _____
_____ Nickels	x	0.05 = \$ _____
_____ Pennies	x	0.01 = \$ _____
*TOTAL ALL COINS		\$ _____