

Burton PTA
GENERAL Agenda
Tuesday, September 5, 2023 7:00pm

- I. Welcome and Convene 7:04pm
 - A. Welcome and Intro from Leah, thank you for being here, we are excited about the year ahead and so happy to see so many of you here.
- II. Approval of June meeting minutes
- III. Officer Reports
 - A. Officers
 - 1. President: Leah Wallbillich
 - 2. Vice President: Natalie Friedman
 - 3. Secretary: Ciara O'Laoire
 - 4. Treasurer: Alyssa Levin
 - 5. Communications: Ashley Csaki
 - 6. Educational Extensions Chair: Paige Passman
 - 7. Teacher Appreciation Chair: Leslee Caplan
 - 8. School Board Observer: Max Shear
 - 9. Fundraising Chair: Elizabeth Scott
 - 10. Ice Cream Social Chairs: Melanie Wright, Carly Kardon
 - 11. Principle: Lauren Fragomeni
 - 12. Teacher Representatives: Pam Henry, Amanda Bzrezenski will join for this year
 - B. Urgent/pressing business
 - 1. President: Leah Wallbillich
 - a) Back to School Bonanza
 - (1) New event this year, featuring entertainment from Bev Meyer (concert), face painting and balloon animals, food while supplies last, Step and Repeat for Photobooth by Brett Mountain
 - 2. Vice President: Natalie Friedman
 - a) Fun Run Updates
 - (1) Fun Run Packet going out via students tomorrow, this is the 17th annual event and our biggest fundraiser of the year
 - (2) Schedule is included for Oct. 6th, students run by grade level and timing is listed
 - (3) Shout Out forms on the back of the packet, venmo for payment
 - (4) T-Shirt sizes needed for each student, this is a free shirt to help us make our rainbow!
 - (a) Same manufacturer as last year, sizing true to size

- (5) Site for Fun Run is now live on GiveBacks (formerly Memberhub)
 - (6) Thanks to Alex Bernstein for her help with the tshirt layout and the step and repeat design
 - (7) Fun Run helpers needed, sign up genius to follow
 - 3. Fundraising: Elizabeth Scott
 - a) Fundraising Updates
 - (1) Working on business sponsors for the coming year
 - (a) They are promoted on banners, t-shirts and our social media channels, let me know if you have a business that might be interested,
 - (b) Need logos soon for Fun Run shirts
 - (2) Prizes for Fun Run secured from Monarch (gelato for every student), and Toyology, more to come
 - (3) Restaurant nights expected this year Chipotle, Green lantern, and Olga's
 - (4) Please link your card through Kroger Community to Burton, and mention Burton at Toyology RO
 - (a) New this year from MemberHub/GiveBacks featuring a program that replaces Amazon Smile but more local, you link your credit card and automatically give back no fees required
 - (i) Go to your GiveBacks account to link your card for donation per purchase
 - (a) "How to" document to come
4. Treasurer: Alyssa Levin
 - a) Budget updates
 - (1) Motion to approve budget for 2023/2024. Total budget of \$55K expected for 2023/2024 - Motion approved with quorum.
 - b) What do we pay for?
 - (1) Buses for field trips, classroom supplies (per teacher funding), landscaping, Cheetah's Running Club, assemblies from authors visits to historical museums, microwaves for the teachers lounge, IXL program and, Handwriting without Tears among many others
5. Teacher Appreciation: Leslee Caplan
 - a) Stock the Staff Lounge, please see the links for the Signupgenius
 - (1) Really good feedback from the staff about this program, we are almost filled through December; looking for sign ups for January through the end of the year
6. Principal: Lauren Fragomeni
 - a) Welcome, we have had a positive and exciting first week. Burton feels joyful and what an elementary school should feel like!

- b) Lunch room routines getting better and better, fine tuning
 - (1) We were able to get through waffle day in 11 minutes, great team effort
- c) Thanks for voting and bond passage, we can't wait for new construction to begin. We are in the A wave of the construction plan
- d) Kiss and Go traffic and other traffic, we ALL need to follow the rules, need kids to be safe
 - (1) Cones at Kiss and Go were to keep traffic flowing and has helped keep neighbors and community from parking here
- e) Working on safety outside and inside the building
- f) Four Seasons Landscaping came to ask how they could help Burton and gifted their time and machines to mulch areas for us and do some clean up
 - (1) Flo's tree will be replaced
- g) Kindness, empathy and respect are the values we are focused on
 - (1) Showed Safeties video, hopes it allows for DEI and Leader in Me to be used in this format for messages to the student body

C. Other comments by officers

IV. Committee Reports

A. School Supply Orders - Paula B

- 1. Orders were delivered to school; positive feedback on this, more than 50% of students used this to fill orders, may look for company that gives us a kickback in addition to the service

B. Reflections - Naomi L

- 1. Reflections is submissions based student Art, Literature, and Dance competition, with multiple levels of competition (district, state and national)
- 2. Will be working with Mrs. Jackuc our art teacher to create at school but this can also be a home based project
- 3. I hope this program continues!

C. DEI - Ellie M and Jenny B -

- 1. New program at Burton and other schools in the district DEI, means diversity, equity and inclusion.
 - a) Currently fact finding with community orgs like anti racism committee at city and others
- 2. Reach out to Jenny or Ellie if you'd like to join the committee, a sign up will go out shortly

D. Cheetah's Running club Amy F and Cristina B

- 1. Once a week lunchtime running club, Tues. or Weds. Free program with permission slip required to participate
- 2. Would like to return to the old way without the scan tags

V. Good of the Order

- A. Comment: Expressed concerns about FunRun inclusivity related to timing for parents to attend and for children with other needs
 - 1. This year our ASD team will help make a sensory run for students who can't or don't want to participate
- B. Q: Have we ever done a Food Truck?
 - 1. They don't donate back to us historically and they have minimums. It is a different investment for them than a restaurant night
 - 2. Rays wants to do an ice cream night with us
- C. Q: What academic elements does the PTA pay for? How does the funding get used and is it all academic?
 - 1. Funds are used primarily on academic tools e.g., classroom supply funds, Handwriting without Tears program, Buses, OT tools, etc.
- D. Q: Could we see a more running visual of the budget and the itemized spending, like where we are on budget by month and it's available monthly with the agenda?
 - 1. Yes, the budget is available to view and we will work to have a snapshot for upcoming meetings to share
- E. Q: Is there a list of committees? What's the bidding process for vendors?
Example: Star Trax
 - 1. Contact information for committees is on the website
 - 2. Vendors
 - a) Each committee seeks their own vendors, there is not a specific form to fill out
 - b) Please let us know if you have contacts to share
- F. Q: How do field trips get allocated? My child is in third grade and has never had a field trip.
 - 1. Teaching though covid has been hard, we can talk more about this
 - 2. Teachers request funding support for field trips as needed
- G. Q: Is there a Giveback Opportunity at the Back to School Bonanza event, I would be happy to pay? Why do we have so many free events?
 - 1. We need to focus on Fun Run and this first event is just an opportunity to get together
 - 2. We don't have a lot of free events and have received a lot of feedback that we are always asking for money
- H. Q: Can we provide a zoom link for this meeting? Or some kind of hybrid? Would we have a better ratio of women to men?
 - 1. We are looking into this, safety being one.
- I. Q: Can we get meeting minutes online?
 - 1. Yes, they will be upload to the website
- J. Comment: Men's Club would like to help, come to us if there are restraints in budget we have funds to support
 - 1. Facilities question, tubes and sails (children jumping)
 - a) We will try to keep the tubes

VI. Adjourn - 8pm

VII. Important Dates

A. Wednesday, September 6 - Picture Day

B. Friday, September 8 - Back to School Bonanza 5:30-7:00 pm

C. Monday, September 25 - NO SCHOOL

D. Tuesday, October 3 - PTA Meeting

E. Friday, October 6 - FUN RUN!