

Schools of Choice (Non-Residents)

Welcome to Berkley Schools! We are excited you are considering Berkley Schools for the future of your child(ren)'s educational career. The Berkley School District Board of Education has approved limited Section 105 Schools of Choice openings for the 2023-24 school year in **TK/Kindergarten through 5th grade, and 9th grade BHS Scholars for Oakland County residents**. If you live in Oakland County outside of the Berkley School District boundaries, you are welcome to apply. Enrolling in Berkley Schools as a non-resident through Schools of Choice is a two-step process.

First, every non-resident student must complete an online Schools of Choice application during the **Transitional Kindergarten/Kindergarten – 5th grade** Schools of Choice application period, **February 13 - March 3, 2023**. The application will be available online beginning **February 13, 2023**. The application will only ask for basic information (name, date of birth, address, etc.) and includes an opportunity to indicate your school preference. Placement will be determined by space availability. Requesting a specific school does not guarantee placement in that school. A lottery will be held if applicants exceed the number of spaces available; **it is *not* first come, first serve**. [The application period for **9th grade BHS Scholars** is **February 20 - March 10, 2023** and requires supporting documents.]

Second, all applicants will be notified of their status by mid-April. If accepted, you will receive an official letter with directions on how to complete the enrollment process. You must complete the online enrollment packet no later than the enrollment deadline on the acceptance letter to guarantee placement. If placed on a waiting list, the Central Enrollment Office will contact you if space becomes available. Additional required documents for accepted enrollment are as follows:

- **Original Birth Certificate with Seal** (demonstrating parentage of custodial parent)
- **Driver's License** (or State ID showing photo identification of parent/guardian name and current address)
- **Immunization Records** (up to date)
- **Vision Screening** (Kindergarten ONLY)
- **Special Education Documents – Current IEP/MET** (for students receiving special education services)
- **Residency Documentation and Verification** (property deed/mortgage statement and tax statement OR lease and Statement of Landlord; and two original current utility bills)

Once accepted through the Schools of Choice program, you may continue to attend Berkley Schools through graduation unless there is a break in enrollment. Transportation to and from school is not provided.

For further information please contact Stephanie Helterbran, 248.837.8045

stephanie.helterbran@berkleyschools.org