

# **Rogers Elementary PTA Meeting Minutes**

## **February 2, 2021**

### **Call Meeting to Order**

- Meeting called to order by Katie Blackburn, President at 7:08 p.m.
- 11 in attendance

### **Presidents' Report – Katie Blackburn**

- Welcome
- Founder's Day Events may be moved into March by the District. More information will be available once Off to the Races has taken place.
- There will be a free shipping offer for spirit wear running from February 26<sup>th</sup> to March 15th.
- We held a special meeting on January 25<sup>th</sup> to approve the purchase of lab coats for staff. Those have been ordered and will be delivered next week. At that time we also approved the purchase of bins for classrooms to place items that need to be sanitized after in-person students use shared equipment. Those were delivered to classrooms last Friday.
- BEF Off to the Races is this Saturday. Rogers PTA donated a Rise-and-Shine basket with breakfast items purchased at Westborn as well as a coffee mug tree and teas donated by a Rogers family. The Downtown Berkley Bucks which were discussed previously for donation items were not available for purchase.

### **Treasurer's Report – JoAnne O'Connell**

- Income this month included Box Tops for Education and Spirit Wear.
- Expenses this month included BEF Raffle basket and horse; BHS all night party donation; and lawn signs to welcome back students.
- There is a web-based accounting software that may be helpful for future PTA bookkeeping. The cost is \$99 and a yearly fee of \$139. Currently the accounting is kept using Quickbooks as well as an Excel spreadsheet. The records are maintained on a laptop that is very old and all documents are backed up on a flash drive in the event the laptop should no longer work. Discussion was had regarding purchasing a new computer and/or software. The majority felt these expenses could be avoided by maintaining all accounting records in Google Sheets which can be placed in a shared drive for all PTA members that need access.

### **Principal's Report – Beth Meacham**

- Thank you for the buckets for sanitizing classroom items.
- Thank you for the Welcome Back lawn signs.
- Thank you in advance for the lab coats.

- 4<sup>th</sup> and 5<sup>th</sup> graders who are participating in Battle of the Books have been notified by Mr. Duffey that dates have been bumped up a bit to accommodate the change in schedule and the fact that students are split between morning and afternoon classes. The two upcoming half days will be used for the last two Battle events. February 12<sup>th</sup> from 11:15 to noon will be the final lunch meeting and March 5<sup>th</sup> from 10:00 to 11:30 will be the Battle. Both of these events will be held virtually. Mr. Duffey will have a surprise for Battle participants.
- 5<sup>th</sup> grade teachers throughout the District are collaborating with Storer Camps to create a virtual camp experience for our 5<sup>th</sup> grade students. This will take place the week of March 1<sup>st</sup> which is the week students were scheduled to attend camp.
- NWEA Reading tests for grades K-3 will be given, as a requirement of the Michigan Reading Law, the week of February 8<sup>th</sup>. In-person students will complete these in school and virtual students will complete the testing at home.
- TK Students will be taking the PELI again.
- The new signs outside the building have some flaws in the color and printing and will be replaced.
- A suggestion was made about the yearbook contest, that we inquiry from Kaiser if they would be able to accept graphic art. The contest has always been hand drawn art to make it fair for all students, however, more students are becoming interested in computer capabilities.

### **Membership's Report –**

- No change in membership - total is currently 99.

### **Public Relations' Report – Melissa Hammond**

- No update.

### **Secretary's Report – Amy Bluhm**

- Approval of January 5 & 25, 2021 PTA Board Minutes
  - Motion was made by Beth Meacham and seconded by Katie Blackburn, motion passed and minutes were approved.
- Box Tops for Education Spring Collection is March 1<sup>st</sup>. A flyer will be sent asking for donations by mid-February.

### **Teacher Delegate's Report – Andrea Halas**

- Thank you for the classroom bins, coats and welcome signs.
- The students really enjoyed seeing the welcome back signs.
- Thank you to all the families for their continued support and kindness. It has been wonderful seeing the kids in school this week.
- It has been a nice transition to in-person learning.

- Katie Blackburn asked Mrs. Halas if she could ask teachers to forward any photos they may have of classes by the Welcome Back signs to make a collage page for the yearbook.
- Teachers have been asked to submit reimbursement expense to Mrs. O'Connell.

### **PTSA Delegate's Report –**

- Information included in President's Report

**A Dine-to-Donate** will be held the week of St. Patrick's Day with Fresh Collective Kitchen. The cost is \$42 and includes 4 entrees and 2 family size side dishes. Meals must be preordered and picked up. The PTA will earn 20% on all sales. The profits from this event will be used toward the memorial for Gail Ward.

**Gail Ward** was a long-time member of the Rogers family who passed away last year. Discussions about a memorial included the purchase of a tree for the playground with memorial stone marker, development of the flowerbed by the parking lot with stepping stone, or a fruit tree in the courtyard. The PTA will use the Dine-to-Donate proceeds as well as any direct donations to purchase memorial items.

**Family Dance**, unfortunately, will not be held again this year. It was suggested that a Family Bingo Night be held instead. A Zoom meeting would be able to accommodate up to 300 families and money budgeted for Family Dance could be used to purchase family fun related prize baskets.

Discussion was had regarding a family movie night and thoughts about drive-in options as a possible substitute to our year-end ice-cream social.

Meeting adjourned at 8:05 p.m.

Sign-In from Zoom Participants:

Lamia Banyai

Katie Blackburn

Amy Bluhm

Andrea Halas

Melissa Hammond

Melissa Karas

Beth Meacham

Rachel Mendoza

Joanne O'Connell

Annie Stransky

Abby Watteny